

Rayat Shikshan Sanstha's
KARMAVEER BHAURAO PATIL COLLEGE, PANDAHRPUR (AUTONOMOUS)
1st GOVERNING BODY MEETING
MINUTES OF MEETING

The first meeting of the Governing body was held on **19th October 2019** at 11.00 am in Meeting Hall under the chairmanship of Dr. Anil Patil. The members of Governing Body are as follows

Sr. No.	Name	Designation	Position
1	Dr. Anil Appasaheb Patil	Chairman, Rayat Shikshan Sanstha, Satara	Chairman
2	Hon. Sanjeev Jaykumar Patil	Member (Management)	Member
3	Hon. Ganpatrao Deshmukh	Member (Management)	Member
4	Hon. Prof. Dr. Shivajirao Kadam Chancellor, Bharati Vidyapeeth, Pune	Member (Education)	Member
5	Hon. Prof. Dr. Daksha Pratap Sing Head, Department of Commerce, Sourashtra Uni., Sourashtra(Gujarat) As per PAH Solapur University, Solapur Letter No.: PAHSUS/ Affi. / 2018/ 3968 Date:- 30 May 2018	Member (UGC Nominated)	Member
6	Hon. Prin. Dr. BhausheebKarale	Member (Management)	Member
7	Hon. Dr. Rajendra Jadhav	Member (Management)	Member
8	Hon. Dr. H.K. Awatade	Nominated Member (Punyashlok Ahilyadevi Holkar Solapur University, Solapur)	Member
9	Hon. Prof. B.J. Todkari	Member (Teacher)	Member
10	Hon. Dr. N.N. Tantak	Member (Teacher)	Member
11	Hon. Prin. Dr. Ashok Bhoite	Ex- officio Member	Member

The meeting was started with the welcome of all the members by the Prin. Dr. Ashokrao Bhoite which was followed by the agenda reading by Dr. M.M. Jadal .

The following members were present during the meeting .

Sr. No.	Name	Position and field	Signature
1	Hon. Dr. Anil Appasaheb Patil	Chairman	
2	Hon. Sanjeev Jaykumar Patil	Member (Management)	
3	Hon. Dr. Rajendra Jadhav	Member (Management)	
4	Hon. Dr. H.K. Awatade	Nominated Member (Punyashlok Ahilyadevi Holkar Solapur University, Solapur)	
5	Hon. Prof. B.J. Todkari	Member (Teacher)	
6	Hon. Dr. N.N. Tantak	Member (Teacher)	
7	Hon. Prin. Dr. Ashok Bhoite	Ex- officio Member	

Business:

➤ **Motion 1: Approval of curricula of various Core Courses.**

- **Description:** The college offers 18 undergraduate [U.G.] courses, 08 post-graduate [PG] courses, In the current academic year 2019-20, the curricula of First Year UG and First Year PG are designed. The curricula were presented to the respective Boards of Studies [BoS] in the **1st Meeting of Boards of Studies in all subjects held between 29.4.2019 and 22.5.2019, 2nd Meeting of Boards of Studies was held between 8.6.2019 and 13.6.2019.**

After making the changes as per the suggestions given by the BoS, the final drafts were presented before the Academic Council in a meeting held on 27th June 2019. . After the approval of the AC, the curricula are uploaded on the institutional website.

Discussion: *Dr. Anil Patil suggested that syllabus must be prepared vertically taking into consideration the final outcomes . He also suggested that while preparing the syllabus reference of the previous classes be taken and accordingly the syllabus should be prepared. Changes in the syllabus along with the justifications be sent to the governing body prior to every meeting for the review and accordingly documentation is to be done. Before sending the syllabus to BOS for approval, stakeholders' opinion should also be considered.*

The members approved the suggestion.

Vote: All in favor.

Resolved: **Motion carried.**

➤ **Motion 2: Approval of curricula of various Skill Based Courses.**

Description: The college offers 18 Skill Based Courses for UG-Ist year classes. The curricula of these courses are approved by both Board of Studies and Academic Council. The experts (Guest Lecturers and experts)are invited from the respective areas to conduct these courses.

List of the skill based short terms course is as follows.



Rayat Shikshan Sanstha's

Karmaveer Bhaurao Patil Mahavidyalaya, Pandharpur
(Autonomous)
SHORT TERM COURSES (2019-20)

प्रथम वर्ष बी.ए., वी.कॉम., वी.एस्सी., वी.एस्सी.(ई.सी.एस.) व बी.सी.ए. च्या विद्यार्थ्यांनी खालील पैकी कोणताही एक शॉर्ट टर्म कोर्स करणे बंधनकारक आहे. कोर्सचा कालावधी ३ महिने.

Sr.No.	Name of the Course
1.	A Certificate Course in Soft Skills and Personality Development
2.	A Certificate Course in Journalism
3.	A Certificate Course in Translation
4.	A Certificate Course in Historical Tourism and Travel Management
5.	A Certificate Course in Entrepreneurship and Agricultural Business
6.	A Certificate Course in Universal Human Values
7.	A Certificate Course in Human Rights
8.	A Certificate Course in Travel and Tourism
9.	A Certificate Course in Retail Marketing
10.	A Certificate Course in Food Packaging
11.	A Certificate Course in Domestic Electric Appliances - Maintenance & Repairing
12.	A Certificate Course in LED Bulb Production
13.	A Certificate Course in Data Analysis
14.	A Certificate Course in Vedic Mathematics
15.	A Certificate Course in Nutrition and Diet
16.	A Certificate Course in Mushroom Cultivation
17.	A Certificate Course in Quantitative Aptitude
18.	A Certificate Course in Computer Hardware and Networking

Principal
K.B.P.Mahavidyalaya, Pandharpur

Discussion: Publicity of the skill based courses is to be done and skills should be provided to the students for their employability, and these courses should become earning source to the students in becoming self reliant, so that more students will be attracted towards the courses.

Vote: All in favor.

Resolved: **Motion carried.**

➤ **Motion 3: Approval of Evaluation System.**

Description: The college has set up an Examination Committee as per the UGC Autonomous Guidelines that functions to conduct all examinations in the college and handles all matters related to it. Additionally, the college has established a Board of Examination and Evaluation (BOE&E) having Director of Examination and Evaluation, Earlier Evaluation pattern was decided 60:40 as per the guidelines given by Parent Institute i.e. RayatShikshanSasnth, Satara. . But after making an amendment dated 31/08/2019, the new evaluation pattern was accepted i.e. 40:10 and 70:30 for PG classes for Semester End Examination (for bringing equivalence with PunyashlokAhilyadeviHolakr Solapur University, Solapur).

The new pattern of evaluation is as follows-

Semester End Examination (SEE): 40 Marks for UG 70 For PG for Theory Examination

Continuous Internal Evaluation (CIE): 10 Marks for UG and 30 for PG which includes –

Students Seminar / GD / Project / Industrial Visit / Hands on Training / Subject related Institutional Social Responsibility (ISR) Activity / Field Work / Unit Test / Open Book Test / MOOC / SWAYAM Courses / Film Review / Book Review / Research Paper Review / Participation in classroom activities/Oral Test etc.

Discussion:Evaluation pattern was approved and suggested to prepare rubrics and Rubrics for each internal evaluation process. .

Vote: All in favor.

Resolved: **Motion carried.**

➤ **Motion 4: Approval of following scholarships, studentships, fellowships, prizes, and medals.**

- **Incentives for national and international achievers in sports and cultural activities . Rs.- 3500/- at All India Level students and 2500/- for state level students**
- **Assistance for physically challenged students in the form of resources**
- **Provision of Seed money for research – Faculty and Students up to 5 Lakh rupees**

- **Prize for Best Research Paper – Faculty (3) Rs.5000/- per faculty and Rs.-2500/- per student (3)**

Discussion: Above mentioned scholarships, studentships, fellowships, prizes and medals are approved by the body members.

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 5: Approval of Non-Statutory Committees:**

Description: Apart from 42 committees functioning in the college, as per the UGC Autonomous Guidelines 4 Statutory Committees and 9 Non- Statutory Committees are formed for smooth functioning of Autonomous College. . The committees are given scope of work at the beginning of the academic year and they made the annual plan of work accordingly.

The list of Statutory and Non- Statutory Committees are as follows-

Statutory Committees –

- 1) **Governing Body**
- 2) **Academic Council**
- 3) **Board of Studies**
- 4) **Finance Committee**

Non-statutory Committees –

- 1) **Planning and Evaluation Committee**
- 2) **Grievance Redressal Committee**
- 3) **Examination Committee**
- 4) **Admission Committee**
- 5) **Library Committee**
- 6) **Student Welfare Committee**
- 7) **Anti Sexual Harassment Committee**
- 8) **Extra-Curricular Activities Committee**
- 9) **Academic Audit Committee**

Discussion: Sanjeev Patil suggested that our parent institute i. e RayatShikshan Sanstha, Satara has 6 autonomous colleges , so there should be a central IAMC(Internal Academic Monitoring Committee) be formed at Sanstha level and this IAMC should monitor the functioning of Autonomous Colleges .

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 6: Approval for minutes of academic Council meeting held on 27/06/2019 .**

Business:-Dr. Jadal M.M. read the minutes of the academic council meeting held on 27/06/2019 and requested all the Governing Body members to approve the minutes of academic council .

Vote: All in favor.

Resolved: **Motion carried.**

- **Motion 7: Approval of annual budget recommended by Finance committee**

Description: Annual budgetary provisions were presented to the Finance Committee in the meeting held on 06/08/2019 . The budget is approved by the Finance Committee and the details are as below

Budget of examination section

Receipts	Amount Rs.	Payments	Amount Rs.
U.G. Fees Receipts	18,38,000	Pre-Examination	
P.G. Fees receipts	3,35,000	Printing of Answer Books	3,20,000
CIE Fees Receipts	1,84,300	Paper setting including model answer/ key, proof reading.	3,00,000
		Question Paper Printing	1,50,000
		Post Examination	
		CAP Expenses including assessment, moderation UG& PG	6,00,000
		Practical Examination Expenses	3,00,000
		Preparation of Result & mark list.	1,50,000
		Conduction of Examination	
		Stationary	2,00,000
		Expenses. Examination reforms	3,00,000
		Miscellaneous	37,300
Total Rs.	23,57,300	Total Rs.	23,57,300

Budget for Short term Courses

Receipt		Payment	
Particulars	Amount	Particular	Amount
Receipt of Fees (1600x600)	9,60,000	40% of Total Fees Remuneration of Faculty, Coordinators and Guest Lecturers	3,84,000
		10% of Total Fees -Maintenance of Lab and Practical Materials	96,000
		50% of Total Fees College Development	4,80,000
Total	9,60,000	Total	9,60,000

Budget for financial assistance for college autonomy

Receipt		Payment	
Particulars	Amount	Particular	Amount
Grants from UGC	20,00,000	Orientation and training of teachers	1,80,000
		Re-designing courses and development of teaching / learning material	3,20,000
		Workshops, Seminars Conference and meetings	4,00,000
		Examination Reforms	2,30,000
		Furniture of classrooms, library and Laboratories, knowledge resource centre	2,00,000
		Extension Activities	80,000
		Teaching aids and laboratory equipment	3,50,000
		Expert/ Guest /Visiting Faculty	1,20,000
		Capacity Building for teachers	1,20,000
Total	20,00,000	Total	20,00,000

Budget shown in DPR submitted to RUSA

RUSA Component 8 –

I- ENHANCING QUALITY AND EXCELLENCE IN SELECT AUTONOMOUS COLLEGES

Enhancing Quality and Excellence

a. Renovation of existing academic building

& Equipment(Hard Component) : 134.50 Lakh

b. Research, capacity building and

Other facilities (Soft Component) : 315.50.00 Lakh

Total : 450.00 Lakh

II-Entrepreneurship, Employability & Skill Hub

a)Establishment of the Hub (Hard) : 13.00 Lakh

b) Various Activities (Soft) : 37.00 Lakh

Total : 50.00 Lakh

Grand Total : 500.00 Lakh

Discussion: Sanjeev Patil suggested to display comparative statement for the budget of next year.

Vote: All in favor.

Resolved: **Motion carried.**

Motion 8: Any other business with permission of the Chair.

Motion:- 8.1- Changes in Syllabus be notified in Parent Teacher Association

Discussion: Dr. H.K. Avtade (PAH Solapur University, Solapur Nominated Member) suggested that any change in the syllabus and fee structure is to be communicated to parents through PTA(Parent Teacher Association) and take the approval from parents too.

Vote: All in favor.

Resolved: **Motion carried.**

Motion:-8.2- Approval for the minutes of BOE & E held on 02/08/2019 and Finance Committee meeting held on 06/08/2019 regarding the remuneration to be given to- Principal/ Chief Conductor of Exam, , Director BOE& E . Coordinator(Autonomous) , Non teaching staff for Autonomous section.as per the data collected from other autonomous colleges.

Vote: All in favor.

Resolved: **Motion carried..**

Motion:-8.3- Approval for the minutes of BOE & E held on 02/08/2019 and Finance Committee meeting held on 06/08/2019 regarding the remuneration to be given to personnel involved in the examination work

Vote: All in favor.



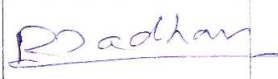
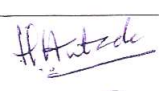
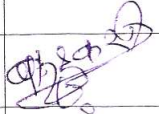
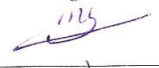

Resolved: **Motion carried..**

The meeting was concluded by offering the vote of thanks to all members of Governing body by Dr. M.M. Jadal



Prin. Dr. Ashok Bhoite
Ex Officio Member (Governing Body)
K.B.P. Mahavidyalaya, Pandharpur (Autonomous)

The Following Governing Body Members were present for the meeting held on Saturday, 19th Oct.2019

Sr. No.	Name	Position and field	Signature
1	Hon. Dr. Anil Appasaheb Patil	Chairman	
2	Hon. Sanjeev Jaykumar Patil	Member (Management)	
3	Hon. Ganpatrao Deshmukh	Member (Management)	
4	Hon. Prof. Dr. Shivajirao Kadam Chancellor, Bharati Vidyapeeth, Pune	Member (Education)	
5	Hon. Prof. Dr. Daksha Pratap Sing Head, Department of Commerce, Sourashtra Uni., Sourashtra(Gujarat)	Member (UGC Nominated)	
6	Hon. Prin. Dr. Bhausahab Karale	Member (Management)	
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8	Hon. Dr. H.K. Awatade	Member (PAHSUS Nominated)	
9	Hon. Prof. B.J. Todkari	Member (Teacher)	
10	Hon. Dr. N.N. Tantak	Member (Teacher)	
11	Hon. Prin. Dr. Ashok Bhoite	Ex- officio Member	 19/10/19

Meeting of Governing Body held on 19/10/2019

